

LiveNote Admin Tool

The LiveNote Admin Tool is a command line tool that allows you to schedule an automatic refreshing of groups and users in the LiveNote Repository™ from Active Directory®. You can also specify user settings and assign LiveNote and LiveNote Web™ seats. To use the Admin Tool, you create a batch file and then use Microsoft® Windows® Scheduled Tasks to implement it.

Creating a Batch File

You can create a batch file using any text editor, e.g., Microsoft Notepad. Then save the batch file with a .bat extension. Below are the switches used in a batch file for the Admin Tool.

- `username/password` – username and password for the LiveNote Repository administrator.
- `/SERVER:hostname[:port]` – name and port for the LiveNote Repository. If this parameter is not specified, Admin Tool will look for a default repository in the user section of the registry.
- `/USERS` – imports all users in the Active Directory.
- `/USERGROUP:group1[group2]....` – imports all users in the specified group. Also, a group will be created in the repository that corresponds to the Active Directory group.
- `/GROUPS` – imports all Active Directory groups; does not import users in groups.
- `/DEFAULTPASS:pw` – specifies the default password assigned to each user. If the repository is configured to authenticate users using Active Directory this parameter will be ignored.
- `/USERTYPE:ExternalUser|ReaderUser|AuthorUser|EditorUser|PowerUser|CaseManager` – assigns a user type to each user.
- `/ADMINPRIV` – assigns administrator privileges to each user.
- `/REPLICATEPRIV` – assigns replication privileges to each user.
- `/POWEREDITORPRIV` – assigns power editor privileges to each user.
- `/LNSEAT` – allocates a LiveNote seat to users if seat is available.
- `/LNWEBSEAT` – allocates a LiveNote Web seat to users if seat is available.

Sample Batch File

```
@ECHO OFF
REM Changes the current directory to the directory where the Admin Tool is located,
REM runs AdminTool.exe, logs in with the administrator's username and password,
REM imports an Active Directory group called "Sales," and
REM assigns a LiveNote and LiveNote Web seat to all users in the group.
CD C:\Program Files\LiveNote\Administration
ADMINTOOL user1/password1 /USERGROUP:Sales /LNSEAT /LNWEBSEAT
```

For technical assistance, call LiveNote Customer Technical Support at 1-800-290-9378 or e-mail west.livenote@thomson.com

Using Scheduled Tasks

To implement the batch file using Scheduled Tasks, complete these steps:

1. From the Start menu, choose **Settings, Control Panel**. The Control Panel window is displayed.
2. Double-click **Scheduled Tasks**. The Scheduled Tasks window is displayed.
3. Double-click **Add Scheduled Task**. The Scheduled Task Wizard is displayed.
4. Click **Next**.
5. Select the batch file you created and click **Next**.
6. Type a name for the task and select the frequency at which you want to refresh the repository. Click **Next**.
7. Type the start time for the refresh in the *Start Time* text box, select a frequency under *Perform This Task*, and select a start date from the *Start date* drop-down list. Click **Next**.
8. Type your network username in the *Enter the user name* text box and type your network password in the *Enter the password* and *Confirm password* text boxes. Click **Next**.
9. Select the **Open advanced properties for this task when I click Finish** check box, if desired. Click **Finish**. The Scheduled Tasks window is redisplayed.
10. Click the **Close** button in the upper-right corner of the window.