

Westlaw Pricing

For WestlawPRO® Subscribers

West offers you Westlaw pricing methods that are predictable and flexible. This guide summarizes Westlaw pricing options for WestlawPRO subscribers, including hourly and transactional pricing methods.

The impact of each pricing option on your bill depends on your specific usage patterns. Access the Subscriber Information database (SUBSCRIBER) for prices that may apply to your plan (see the last page for instructions on how to use SUBSCRIBER), or call your West account manager for more information.

Selecting Pricing Methods for Searching and Printing

To select your pricing methods in westlaw.com®, complete these steps:

1. Click **Preferences** on any westlaw.com page. The Preferences-Location and Pricing page is displayed.
2. Select your preferred pricing method for printing and downloading (**Bill by Document** or **Bill by Line**) from the *Printing* drop-down list.
3. Select your preferred pricing method for searching (**By the Hour** or **By Transaction**) from the *Searching* drop-down list. To choose your pricing method at the start of each Westlaw session, select **Ask at Sign on** from the drop-down list.
4. Click **Save**.
5. If you selected a new pricing method, sign off from Westlaw and then sign on again to proceed with your research under the new pricing method.

Note: Click **Go to Quickview+** to access QuickView+™, the Westlaw cost recovery and reporting service. Quickview+ allows designated personnel to track Westlaw usage and charges for a particular account, client, Westlaw user, or billing date.

The screenshot shows the 'Preferences' page with a sidebar on the left containing various settings categories like 'Location & Pricing', 'Change Client ID', 'Document Display', 'Result List Display', 'Search', 'Print & Download', 'KeyCite', 'WestClip', 'Alerts', and 'Trail'. The main content area is titled 'Location' and includes fields for 'Time zone' (set to 'Central'), 'Date format' (set to 'US - United States'), and 'Find jurisdiction' (set to 'US - United States'). Below this is the 'Pricing' section, which has two dropdown menus: 'Printing' (set to 'Bill by Document') and 'Searching' (set to 'By the Hour'). A 'Save' button is located below these dropdowns. To the right of the 'Searching' dropdown, there is a note: 'Notes: Changes in pricing method for printing and searching will take effect the next time you sign on to Westlaw.' At the bottom of the page, there is a section for 'QuickView+' with a link that says 'Go to QuickView+'.

The Preferences-Location and Pricing page

Westlaw is available on the Web at www.westlaw.com.

For technical assistance, call West Customer Technical Support at **1-800-WESTLAW** (1-800-937-8529).

For search assistance, call the West Reference Attorneys at **1-800-REF-ATTY** (1-800-733-2889).

Hourly Pricing

With hourly pricing, you pay charges based on the time that you spend searching or browsing a database outside of your subscription plan. Your hourly rate is based on the contents of the page in full-page view, including the Result List, or the contents of the right frame in split-page view, plus connect time and communications charges.

Hourly pricing is usually best when you

- want to retrieve a list of documents for later review
- intend to research an issue from many angles
- need to run multiple searches in a database
- plan to retrieve many documents by citation

Examples of Hourly Pricing

The following chart lists the charges associated with a search of the United States Code Annotated® database (USCA) if USCA is not included in your subscription plan and you have selected the hourly pricing option.

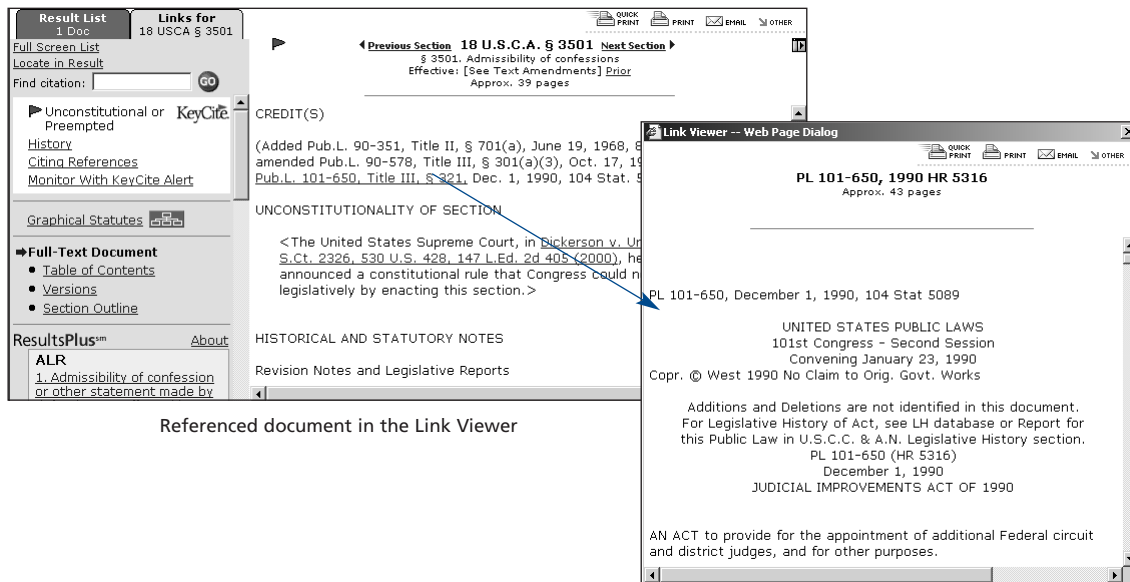
Step	Charge
Access westlaw.com.	No charge to access Westlaw (included in your subscription plan)
Type usca in the <i>Search these databases</i> textbox and click Go .	No charge to browse Welcome to Westlaw page (included in your subscription plan)
Type your search terms in the text box and click Search .	Database rate for USCA, plus connect time and communications charges
View the result list.	Database rate for USCA, plus connect time and communications charges
Click a title in the result list to display the document in the right frame.	Database rate for USCA, plus connect time and communications charges
Click a link in the document to view cited document in the Link Viewer.	Database rate for the linked document, plus connect and communications charges
Click Cancel in the Link Viewer to return to the USCA document.	Database rate for USCA, plus connect time and communications charges
Click the Versions link on the Links tab and select a past version of your USCA section.	Hourly rate for viewing the past version of a USCA section, plus connect and communications charges
Click a title in ResultsPlus® list on the to Links tab display a related document.	Hourly database rate for the document being viewed, plus connect and communications charges

Charges for Searching Multiple Databases

Multiple-database searching is available for case law, statutes, court rules, administrative materials, legal texts and periodicals, and news and business databases. When you access multiple databases under the per hour pricing method, the Multisearch Database rate is applied at the Search page and when you view the retrieved documents.

Charges for Previewing Documents in the Link Viewer

When you click a hypertext link to view a referenced document, the document is displayed in the Link Viewer. You are charged the applicable database rate for the document displayed in the Link Viewer. When you close the Link Viewer and return to your original document, you are charged the applicable database rate for the original document.



Referenced document in the Link Viewer

Other Charges with Hourly Pricing

You are charged the applicable database rate plus connect time and communications charges for the following tasks:

- Running or modifying searches, including searches in the Custom Digest, KeySearch, or the Table of Contents service
- Viewing a database Search page or performing a task (such as typing a query, editing a query, or using the thesaurus) at the Search page
- Viewing Scope information after accessing a database
- Viewing documents retrieved with Find
- Retrieving documents using hypertext links, including documents displayed in the Link Viewer
- Clicking the Previous Section or Next Section link in a document
- Using the Locate in Result feature
- Manually running an entry for an alert service (e.g., WestClip®, KeyCite® Alert, or Docket Alert)
- Returning to documents in the current or a previous research trail

Notes: Usage in some databases, such as Dun & Bradstreet® Business Records Plus databases and dockets databases, is billed per transaction, even when you have chosen the per hour pricing method.

If you access westlaw.com Help or go to another Web site while signed on to www.westlaw.com, database charges plus connect time and communications charges will continue to accrue. Sign off from Westlaw as soon as you access Help and before you access other Web sites to avoid being charged.

Transactional Pricing

With transactional pricing, you incur a charge for each transaction outside of your subscription plan that you complete. Transactions include running a search in a database, retrieving a document using its citation, using KeyCite, or using a hypertext link to go to a new document.

Transactional pricing is usually best when you

- want to read retrieved documents online
- expect to retrieve many relevant documents with one search
- are performing multiple tasks with other software.

You are not charged any connect time or communications charges. (For sales tax purposes only, a percentage of each transactional search charge is allocated to communications on your Westlaw bill.)

Chargeable Usage

The following tasks are considered chargeable transactions under the transactional pricing method:

- Running or modifying searches, including searches in the Custom Digest, KeySearch, or the Table of Contents service
- Retrieving documents using the Find service
- Retrieving documents using hypertext links, including documents displayed in the Link Viewer
- Clicking the Previous Section or Next Section link in a document
- Using KeyCite and the Table of Authorities
- Running a search that retrieves no documents
- Manually running an alert service entry
- Returning to documents in a previous research trail

Nonchargeable Usage

The following tasks are free—you do not incur any transactional charges:

- Browsing the Westlaw Directory
- Viewing Scope information
- Selecting or personalizing tabbed custom pages
- Using the Locate in Result feature
- Running a Find request that retrieves no documents
- Browsing the Custom Digest, KeySearch, or the Table of Contents service
- Using QuickView+
- Browsing or updating alert service entries
- Signing on to and signing off from Westlaw
- Using selected documentation databases (e.g., IDEN, NEW, SUBSCRIBER)
- Viewing the current or a previous research trail
- Returning to documents in the current day's research trails until 2 a.m. the following day
- Using online Help

Charges for Searching Multiple Databases

Multiple-database searching is available for case law, statutes, court rules, administrative materials, legal texts and periodicals, and news and business databases. Under the transactional pricing method, you are charged a transaction fee for each database in which your search is run, less the applicable discount.

Pricing for Delivering Documents

You can choose either per-line or per-document pricing for documents that you **print, e-mail, fax, or download.**

Per-Line Pricing

With per-line pricing, you incur a charge for each line of information delivered. This pricing method is usually most cost-effective for shorter documents, such as a short result list.

Per-Document Pricing

With per-document pricing, you pay a flat rate per document delivered, regardless of the length of the document. Each of the following items is considered a document when using per-document pricing: the full text of a document; a page, selected pages, or a range of pages from a document; or a result list.

Note: Charges to print and download Westlaw documents vary by database. See the SUBSCRIBER database for database-specific pricing information.

Subscriber Information Database

Use the SUBSCRIBER database to determine the prices that apply to databases not included in your plan. For example, if you want pricing information for the New York Times database (NYT), access SUBSCRIBER and type **nyt** in the *Database Identifier* text box. Then click **Search**.

The screenshot displays the Westlaw SUBSCRIBER search interface. On the left, the 'SUBSCRIBER search template' is shown with the 'Database Identifier' field containing 'nyt' and the 'Search' button highlighted. On the right, the 'SUBSCRIBER search result' is displayed, showing the 'New York Times, The NYT' database and its pricing information: 1) Hourly Charges: Westlaw BASIC Rate; 2) Transactional Charges: \$14.00 per Search, \$6.00 per Find.

The document you retrieve will list classifications for hourly database searching; transactional searching charges, including retrieving documents using the Find service; and offline transmission (printing and downloading) under your Westlaw subscriber agreement.

Note: To determine the hourly database charges, see the *Schedule A to Westlaw Subscriber Agreement* that you received when you became a Westlaw subscriber. The classifications and charges for hourly searching are listed under the *Per Minute Charges* heading of your subscriber agreement.